



GOVERNMENT OF THE STATE OF AZAD JAMMU AND KASHMIR
PUBLIC WORKS DEPARTMENT
OFFICE OF THE PROJECT DIRECTOR/SUPERINTENDING
ENGINEER PWD HIGHWAYS CIRCLE RAWALKAOT

**RE-INVITATION OF EXPRESSION OF INTEREST (EOI)
DESIGN REVIEW & CONSTRUCTION SUPERVISION CONSULTANT**

The Public Works Department of Government of Azad Jammu & Kashmir, is mandated to execute engineering works and its maintenance in the public interest. The Department intends to take several protective measures to protect vulnerable public assets and infrastructure from disasters, including Landslide Control, Management and Mitigation. For the said purpose, the Government of Azad Jammu & Kashmir aims to hire the services of an Engineering Firm to review & vet the Designs, Bill of Quantities besides providing Construction Supervision of Landslide Control, Management and Mitigation Works at following four (4) sites:

- (i) Mang Bajri Landslide District Bagh,
- (ii) Guin Nallah Landslide District Poonch,
- (iii) Azad Pattan Landslide District Poonch, and
- (iv) Dhalkot Landslide District Poonch.

2. The main objectives of this assignment shall be: 1) To review the construction Drawings & Design proposed by the Department. 2) Vetting of Construction Drawings & Bill of Quantities, 3) Quality Supervision of Construction Work, 4) Detail and timely preparation of physical and financial progress reports of each work, and 5) Presentation to the Department as and when required.

3. The Public Works Department now hereby invites eligible Engineering Firm, duly registered with Pakistan Engineering Council, Income Tax and Sales Tax Departments, to indicate their interest for providing the required services. Proofs of said registrations are required to be provided/ established in EOI Responses/Applications. In case, if firms belong to the area/region which has an exemption status from taxes, can also apply by giving reference to SROs/Acts of exemption.

4. The eligible consulting firms are required to demonstrate/provide following requisite information to prove their qualification/eligibility to perform the assignment. In this regard, there are prescribed standards which have been mentioned in the **Instructions for the Consultancy Firms** which may be downloaded from the websites www.ajkppra.gov.pk or www.cwd.ajk.gov.pk where this REOI is also available. Consultancy firms are encouraged to provide materials/ information that would be specific to the proposed services only by giving all the relevant details as required in the **Instructions**, and to avoid submitting generic promotional material. The unrelated or incomplete materials/information shall not be considered. The parameters for evaluating the EOI responses, are given against each requisite as under whereas minimum of 70% marks shall be required for qualification of the Firm(s) for issuance of Request of Proposal Document for inviting Technical & Financial Proposals: -

- a) Complete historical profile of the organization/firm with the information i.e. incorporation certificate, experience, corporate profile indicating years of operations, core competencies, management structure & systems etc. Information related to the provincial/regional/field offices, permanent/intermittent staff, panel of experts etc. shall be a pre-requisite.

[Max. Score = 20]

- b) Details of completed projects of similar nature, size and scale at national, provincial or regional level with requisite information i.e. project description, cost of the project, client, duration, number of field staff hired/mobilized & managed, type & scale of field mobilization, and type of association/JV if any. **[Max. Score = 40]**
- c) Geographical experience/presence (work experience in hilly areas) of the firm of the firm at national, provincial or regional level. **[Max. Score = 15]**
- d) Design Review/vetting, Construction supervision, and work in Foreign Aided Projects etc. **[Max. Score = 15]**
- e) Financial Soundness. For the said information, requirements & prescribed format have been given in the Instructions whose compliance is a must. **[Max. Score = 10]**

5. A consultancy firm to cover entire project update, will be selected through **“Quality & Cost Based Selection (QCBS) Method”** in accordance with the procedures set out in the Azad Kashmir Public Procurement of consultancy services regulation 2018 issued by the Public Procurement Regulatory Authority, (as amended from time to time) which can be perused at the website: www.ajkppra.gov.pk

6. Pursuant to the Clause 4 of Procurement of Consultancy Services Regulations 2018 viz. Criteria for Eligibility of Consultants, “the procuring agency shall not hire a consultant for an assignment in which there is possibility of conflict of interest”. Thus, in case of any such conflict, the firm(s) may either confirm such conflict of interest at their end and/or may obtain clarification by giving reference to possible conflict, from the Department.

7. Expressions of Interest response carefully prepared in accordance with the instructions provided in the EOI & instructions to Consultants, must be delivered in a written form to the address below (in person, or by post) by or before **1200 hours** on **25th August, 2020**, which shall be opened on same day at **1300 hours** in the presence of representatives of consulting firms who may choose to be present.

8. Interested firms may address their inquiries and submit their applications to the following Address: -

To: *Project Director/Superintending Engineer*
PWD Highways Circle Rawalakot

Address: *Office of the Project Director/Superintending Engineer*
PWD Highways Circle Rawalakot district complex offices Block -A
Near United Hospital Rawalakot.

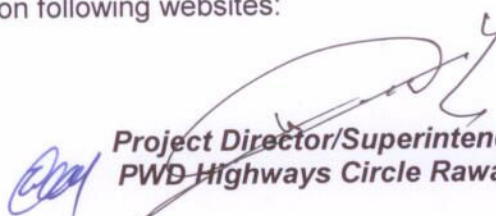
Telephone No: *05824-920138.*

E-mail Address: *sehighwayscircle@gmail.com*

Fax No.: *05824-920138.*

Note: This notice is also available on following websites:

- i) www.ajkppra.gov.pk
ii) www.cwd.ajk.gov.pk


Project Director/Superintending Engineer
PWD Highways Circle Rawalakot Poonch

RE-INVITATION

INSTRUCTIONS FOR CONSULTANCY FIRMS

For Submission of

EXPRESSION OF INTEREST

**“Design Review & Construction Supervision
Consultant of Landslide Control, Management and
Mitigation Projects along Major Roads in AJK Poonch
Division (District Pooch & Bagh)” (04 No slides)**

July 2020

INSTRUCTIONS

1. Project Director/Superintending Engineer Department "Communication and Works" invites eligible consultancy Firms/Joint Ventures with specific and proven competence and experience to indicate their interest in providing the intended services. Eligible firm(s) should submit Expression of Interest (EOI) in English language along with relevant complete details of their qualification and experience as requested hereunder: -
 - i. Name, address, Phone, Fax and E-mail address along with postal and telegraphic address for the head office, branch offices and contact personnel;
 - ii. Certificate of Incorporation/Registration with authorized government department(s) of consulting firm/association either Sub-consultants or Joint Venture, as Legal Entity. The consultant Firms/Companies must be registered with Pakistan Engineering Council (PEC).
 - iii. Corporate Profile providing sufficient information/details in following, but not limited to, areas in respect of a consultancy firm/NGO/each associating firm of a joint venture: -
 - (a) Years of operations;
 - (b) Management Structure/Organogram & Systems of the firm with relevant information about Board/Directors etc.;
 - (c) Details of the technical personnel either as permanent or retainer staff with their qualifications and expertise in brief;
 - (d) Provincial/Regional/Field offices with relevant strength of staff & operational mechanisms;
 - iv. Certificates of National Income & Sales Tax Numbers and proof of Active Tax Payer, of the consultancy firm/joint venture firms. Copies of respective certificates must be provided/furnished;
 - v. Data Sheets of relevant (similar and specific experiences) assignments/works, duly substantiated, by the firm/joint venture's members either completed or in progress, with the following details. The experience which shall not be provided with the required details shall not be taken into consideration while the profile of the firm/JV for shortlisting:
 - a. Name of the Project
 - b. Cost of the Project
 - c. Name and address of the Client
 - d. If case of association of service providers, the names and address of all the partners
 - e. Start & Completion Date
 - f. Number of staff-months provided by the firm (in case of association/JV, by other partner firms)
 - g. Brief description of the services rendered
 - h. Field Mobilization.



- vi. Last three years audited financial accounts' statement of the consultancy firms/joint venture. In addition of taking into account the audited statements, the consultancy firms/joint venture must provide the financial details as per Annex – I with necessary documentary evidence as requisitioned therein, sound financial position of the consulting firm/JV Partners shall be judged in tandem on following parameters:

3. FINANCIAL SITUATION						
INDIVIDUAL FIRM						
(Pak. Rs. in Million)	Year 1 (2019)	Year 2 (2018)	Year 3 (2017)	Current Commitments	Financial Resources	
					Source	Amount (Rs. M)
Total assets						
Current assets						
Total liabilities						
Current liabilities						
Annual Turnover Data						
Net Working Capital (Current Assets - Current Liabilities)						
Net Worth (Total Assets - Total Liabilities)						
Average Annual Turnover					Total	

- vii. Any additional documents to support relevant experience of consultancy firm/joint venture;
- viii. In case of firms, participating in an association, sub-consultant or JV, original Letter(s) of Association from each associating partner, confirming the Lead Partner/Partner in Charge, on the letter head of a firm/partner duly signed and stamped, must be provided;
- ix. List and status of litigation/arbitration by the consultancy firm/ or any member of the joint venture(s) against a client, if any;
- x. Affidavit from all the participating partners of the association confirming that: (a) applicant firm/joint venture(s) has never been blacklisted by any International, Government/Semi Government Organization and (b) All the information provided by the applicant firm/joint venture is correct.
2. Interested firm(s) must provide lucid information as per above requirements indicating that they are qualified to perform above services and must provide only materials that would be specific to the proposed services, and to avoid submitting generic promotional material. Non-provision of requisite documentary evidences/ information as per Instructions of EOI Notice and those provided in this Instructions to Consultants, may lead to "Non-Responsiveness" of the firm's/JV's response/ application.
3. An EOI Response/Proposal submitted, may be dropped at any time up to award of contract, if significant omissions/errors are found in the information submitted by the consultancy firm/joint venture.
4. If the EOI response consists of more than one volume, the applicant must clearly number the volumes constituting the EOI and provide an indexed table of contents for each volume. All documents should be securely bound.

5. Pursuant to the Clause 4 of Procurement of Consultancy Services Regulations 2018 viz. Criteria for Eligibility of Consultants, "the procuring agency shall not hire a consultant for an assignment in which there is possibility of conflict of interest. If a consultant has been engaged by the procuring agency to provide goods or works for a project, it shall be disqualified from providing consulting services for the same project. Similarly, a consultant shall not be hired for any assignment which by its nature, may be in conflict with another assignment of that consultant". Thus, in case of any such conflict, the firm(s) may either confirm such conflict of interest at their end and/or may obtain clarification by giving reference to possible conflict, from the Department.
6. Any further information/clarification can be sought by following

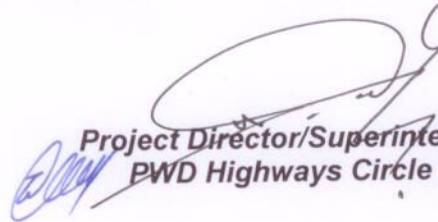
Project Director: **Project Director/Superintending Engineer PWD
Highways Circle Rawalakot**

Address: Office of the Project Director/Superintending Engineer
PWD Highways Circle Poonch district complex offices
Block -A Near United Hospital Rawalakot.

Telephone No: 05824-920138.

E-mail Address: sehighwayscircle@gmail.com

Fax No: 05824-920138


**Project Director/Superintending Engineer
PWD Highways Circle Rawalakot Poonch**

Annex – I

The information is required in respect of a firm. In case of joint ventures, each Joint Venture Partner must provide the relevant information separately, and provide the Joint Venture Partner name below:

Joint Venture Partner: _____

TABLE - 1

Criteria		Documents	
Requirement		Submission Requirements	
The firm must demonstrate that it has the financial resources to meet:			
(a) its Total Financial Requirements for Current Contract Commitments, plus		As per Table - 4	
(b) Minimum Liquidity of Pak. Rs. 20.00 million , in the form of cash/credit line with necessary supporting documents		As per Tables 3 & 4	

TABLE – 2: Average Annual Turnover

The information supplied should be the Annual Turnover of a firm or each member of a Joint Venture in terms of the amounts billed to clients for each year for work in progress or completed, converted to Pak Rs. at the specified exchange rate.

Annual Turnover Data for the Last Three (03) Years			
Year	Amount Currency	Exchange Rate	Pak. Rs. Equivalent
Average Annual Turnover			



TABLE – 3: Availability of Financial Resources

Firms should demonstrate sufficient financial resources, **through necessary documentary evidences**, comprising of Working Capital supplemented by credit line statements or overdraft facilities, issued by a Bank on its letterhead, and others to meet the financial requirements for

- (a) its current contract commitments, and
- (b) Design Review & Construction Supervision Consultant of Landslide Control, Management and Mitigation Projects along Major Roads in AJK Poonch Division

Financial Resources		
No.	Source of financing	Amount (Pak. Rs.)
1	Working Capital	
2	Credit Line ^a	
3	Other Financial Resources	
Total Available Financial Resources		

^a To be substantiated by a letter from the bank issuing the line of credit.



TABLE – 4: Financial Requirements for Current Contract Commitments

Firms should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.

Current Contract Commitments						
No	Name of Contract	Employer's Contact (Address, Tel, Fax)	Contract Completion Date	Outstanding Contract Value (X)	Remaining Contract Period in months (Y)	Monthly Financial Resources Requirement (X / Y)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
Total Monthly Financial Requirement for Current Contract Commitments						Pak. Rs.....

Handwritten signature in blue ink.